

Adding Photos to Your Holy Trinity Online Account and Directory

Now that you have your online account set up, you can add individual and family photos to your directory listing. Adding photos is quick, easy, and will help us all connect with our fellow parishioners at Holy Trinity!

Adding a Personal Photo

Step 1: Log in [here](#)

(Need the steps for creating your account again? No problem! They're listed under "Parish News & Events" on the Holy Trinity website, [here](#))

Step 2: Click on "My Complete Profile"

Step 3: Click on the small Pencil Icon to the right of your name

Step 4: Click on the blue "Personal Photo" bar on the top right

Step 5: Click on "Choose File" and then choose a photo from your computer's documents library

Step 6: Click "Preview"

Step 7: When you are satisfied with your photo, click "Save."

Your account will be updated within a day.

Adding a Family Photo

Follow Steps 1 & 2, above

Step 3: Click on the small Magnifying Glass Icon to the right of "Family Members" list

Step 4: Click the blue "Edit" button on the top right

Step 5: Click the blue "Family Photo" button on the top right

Follow Steps 5-7, above